



Wayne Center for the Arts Financial Aid Policy and Procedures Revised December 2010



Purpose

The Wayne Center for the Arts wants to assist financially challenged individuals and families who have a desire to participate in the art programs offered by the Wayne.

The ability of the Wayne Center to provide financial assistance is entirely based on the availability of funds. *We are very grateful to The Noble Foundation for providing funding to make financial aid possible.* Their generous support enables us to provide this service. However, funds are limited and financial aid can only be offered as long as funding lasts. The Wayne Center is solely responsible for making financial aid decisions on financial aid applications.

Application Procedure

Financial aid applications are available at the Wayne Center for the Arts and online at www.wayneartscenter.org. The completed application must be received at the Wayne Center at least 14 days prior to the start of class. The applicant will receive a letter informing them of the applications approval or denial. A limited amount of financial aid is available for each class session and funding will be awarded on a first come, first served basis.

Class Registration

If financial aid is awarded, the award letter must be submitted to the Wayne Center Front Desk at the time of registration. The letter becomes a payment for the amount awarded. For financial aid awards that are less than the full price for the class and for all art supply costs listed in the class brochure, *the applicant must pay the balance at the time of registration.* A copy of the financial aid letter must be attached to the class registration form for processing.

A positive decision regarding financial aid does not automatically enroll a child or adult in a class nor does it reserve a space for that person in the class. *It is the responsibility of the applicant to enroll.* Enrollment in all Arts Center classes is on a first-come basis so it is very wise to apply for aid as far in advance and then to register as early as possible. Some classes fill up far in advance.

- *Families may apply for only one class, workshop or camp per family member, per class session.*

IMPORTANT FINANCIAL AID REVISIONS (as of 12-15-2010)

- Poor attendance or non-attendance for classes registered with financial aid can lead to suspension of future financial aid opportunities for up to one year.
- Financial aid is no longer available for private music lessons.
- Financial aid funds can only pay a **maximum of 80%** of session-long dance class fees.
- Financial aid can fund up to 100% of other class/workshop/camp costs but **participants must pay** for any art supply costs listed in the class brochure.

Financial Aid Approval Guidelines

The financial aid applicant or guardian will be required to complete an application to assist in determining applicants need based on family income and family size. Financial aid may be awarded to more than one member of a family; however, only one class per family member per semester will be awarded. The current year's Federal Poverty Guidelines will be used to determine the size of the financial aid (see below.)

2009 Federal Poverty Guidelines

200% OF POVERTY

Family Size	Annual Household Income	Financial aid Amount
1	\$0 - \$21,660	100%
2	21,661 – 29,140	100%
3	29,141 – 36,620	100%
4	36,621 – 44,100	100%
5	44,101 – 50,980	100%
6	50,981 – 59,060	100%
7	59,061 – 66,540	100%
8	66,540 – 74,020	100%

For every \$1000 over the upper limit for a given family size, the financial aid will be reduced by 10%. As an example, a family of 4 with a reported income of \$45,000 would result in a 10% reduction in the total financial aid given.

The Arts Center reserves the right to ask for proof of annual income of any applicant.

Approximate Class Session Dates:

September 1 – December 31 - Fall Session

January 1 – May 31 – Winter/Spring Session

June 1 – August 31 - Summer Session

Help Us Expand This Program

If you know of a foundation, business, service club, or individual who could provide additional funding so that we can expand our financial aid program or offer it to residents of other counties, please contact Robb Hyde, Executive Director at the Wayne Center for the Arts with details.

Wayne Center for the Arts

Date In _____ Sent Out _____ Apprvd _____
Class _____ Amount _____

Financial Aid Application

IMPORTANT: Financial aid application must be received at the Arts Center no later than 14 days before the beginning of the class. Application will not be considered if received after that time. You will receive written notification if your financial aid is awarded. An application is not a guarantee of assistance.

DATE: _____ AGE: _____ DATE OF BIRTH: _____

STUDENT NAME: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____ GRADE LEVEL (if child): _____

Parent Information: If application is for a child, list the names and employer of both parents.

Father (name): _____

Employer: _____

Occupation: _____

Mother (name): _____

Employer: _____

Occupation: _____

Siblings - Living at Home or in College:

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Total Family Income per Year: _____

(adjusted gross income from previous year's federal income tax form)

Please list any other financial aid: _____

Financial aid application

Page 2

Please give specific and detailed circumstances which warrant your financial need: (example: parent unable to work, medical expenses not covered by insurance, college expenses, caring for other dependents). Continue your statement on back if needed.

Class you wish to register for: _____

Start date of class: _____

Amount applicant will contribute to this class: _____

Signature of Mother/Guardian
Date: _____

OR

Signature of Student (if adult)
Date: _____

Signature of Father/Guardian
Date: _____

Please return completed form to:
The Wayne Center for the Arts
Attn: Business Office
237 S. Walnut St.
Wooster, OH 44691

For Arts Center Use Only:

Previous Awards: _____

Amount: _____