

Wayne Center for the Arts

Financial Aid Policy and Procedures

Revised June 2009

Purpose

The Wayne Center for the Arts desires to assist financially challenged individuals and families who have a desire to participate in the art programs offered at the Wayne Center for the Arts facilities as well as Art Center programs offered off campus.

The ability of the Arts Center to provide financial assistance is entirely based on the availability of funds. *We are very grateful to the Noble Foundation for providing a grant to the Arts Center to make financial aid for students possible.* Their generous support enables us to provide this service. However, funds are not limitless and *financial aid can only be offered as long as funding lasts.* Our sponsors are not involved in making financial aid decisions on applications; the Arts Center is solely responsible for such decisions.

Application Procedure

The financial aid application is available from the Wayne Center for the Arts business office. The completed application must be received at the Art Center at least 14 days prior to class starting. The applicant will receive a letter informing them of the applications approval or denial. Financial aid will be awarded throughout the year as long as funds are available.

Class Registration

If financial aid is awarded, the award letter must be submitted to the Arts Center Front Desk staff by the applicant when registering for a class. The letter becomes a payment for the amount awarded. If the financial aid is less than the stated price for the class, *the applicant will be required to pay the balance at the time of registration.* A copy of the financial aid letter must be attached to the class registration form for processing.

Very Important Points

A positive decision regarding financial aid does not automatically enroll a child or adult in a class nor does it reserve a space for that person in the class. *It is the responsibility of the applicant to enroll.* Enrollment in all Arts Center classes is on a first-come basis so it is very wise to apply for aid as far in advance and then to register as early as possible. Some classes fill up far in advance.

Financial aid is also available for private lessons with limits up to \$180.00. This does not cover the cost of an instrument.

During the summer months an applicant may only apply for a camp *or* class, not both.

Financial aid Approval Guidelines

The financial aid applicant or guardian will be required to complete an application to assist in determining applicants need based on family income and family size. Financial aid may be awarded to more than one member of a family; however, only one class per family member per semester will be awarded. The current year's Federal Poverty Guidelines will be used to determine the size of the financial aid (see below.)

2009 Federal Poverty Guidelines

200% OF POVERTY

| Family Size | Annual Household Income | Financial aid Amount |
|-------------|-------------------------|----------------------|
| 1 | \$0 - \$21,660 | 100% |
| 2 | 21,661 – 29,140 | 100% |
| 3 | 29,141 – 36,620 | 100% |
| 4 | 36,621 – 44,100 | 100% |
| 5 | 44,101 – 50,980 | 100% |
| 6 | 50,981 – 59,060 | 100% |
| 7 | 59,061 – 66,540 | 100% |
| 8 | 66,540 – 74,020 | 100% |

For every \$1000 over the upper limit for a given family size, the financial aid will be reduced by 10%. As an example, a family of 4 with a reported income of \$45,000 would result in a 10% reduction in the total financial aid given.

The Arts Center reserves the right to ask for proof of annual income of any applicant.

Approximate Quarter Dates:

September 1 – December 31 - Fall Quarter

January 1 – March 15 - Winter Quarter

March 16 – May 31 - Spring Quarter

June 1 – August 31 - Summer Quarter

Help Us Expand This Program

If you know of a foundation, business, service club, or individual who could provide additional funding so that we can expand our financial aid program or offer it to residents of other counties, please contact Robb Hyde, Executive Director at the Wayne Center for the Arts with details.

Wayne Center for the Arts

Date In _____ Sent Out _____ Apprvd _____
Class _____ Amount _____

Financial Aid Application

IMPORTANT: Financial aid application must be received at the Arts Center no later than 14 days before the beginning of the class. Application will not be considered if received after that time. You will receive written notification if your financial aid is awarded. An application is not a guarantee of assistance.

DATE: _____ AGE: _____ DATE OF BIRTH: _____

STUDENT NAME: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____ GRADE LEVEL (if child): _____

Parent Information: If application is for a child, list the names and employer of both parents.

Father (name): _____

Employer: _____

Occupation: _____

Mother (name): _____

Employer: _____

Occupation: _____

Siblings - Living at Home or in College:

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Total Family Income per Year: _____

(adjusted gross income from previous year's federal income tax form)

Please list any other financial aid: _____

Financial aid application

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Please give specific and detailed circumstances which warrant your financial need: (example: parent unable to work, medical expenses not covered by insurance, college expenses, caring for other dependents). Continue your statement on back if needed.

Class you wish to register for: _____

Start date of class: _____

Amount applicant will contribute to this class: _____

Signature of Mother/Guardian
Date: _____

OR

Signature of Student (if adult)
Date: _____

Signature of Father/Guardian
Date: _____

Please return completed form to:
The Wayne Center for the Arts
Attn: Business Office
237 S. Walnut St.
Wooster, OH 44691

For Arts Center Use Only:

Previous Awards: _____

Amount: _____